

Request for obtaining information u/s 6(1) of RTI Act, 2005

To:

Name of the Public Information Officer / Assistant Public Information Officer.....

Designation and Official Address.....

1. Full Name of the applicant

2. Father's / Spouse's Name.....

3. Address.....

4. Email address, if any.....

5. Telephone No. and/or Mobile No.

6. Details of information sought (if necessary, attach separate page):

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7. Does the information sought concern the life and liberty of a person: Yes/No

If yes, the reasons therefor.....
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8. How will the information be received: In person/ By registered post/ By ordinary post/By E-mail

(Pre addressed and stamped envelope will be submitted with the application, if postal delivery is requested)

9. Details of fee deposited.....

10. Does the applicant belong to BPL category: Yes/No
(If yes, attach BPL certificate)

11. List of enclosures

Place.....

Full Signature of the applicant

Date.....

Acknowledgement

Received the application from.....

Address..... on.....

date..... seeking information u/s 6(1) of RTI Act, 2005, registered at serial no.....

Date.....

Signature and full name of PIO
Official seal