



CENTRE OF BIOMEDICAL RESEARCH

(Formerly Centre of Biomedical Magnetic Resonance)

An Autonomous Centre of Govt. of U.P.

Sanjay Gandhi Postgraduate Institute of Medical Sciences Campus, Raebareli Road, Lucknow – 226014, U.P. (INDIA)

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TENDER NOTICE

Sealed offers are invited in one-bid system from the vendors having their registered/branch office in Lucknow for "Hiring of Vehicle" as per tender conditions as stipulated in the tender documents. Tender documents duly filled in will be received by speed post/regd. post/courier only in the office of Centre of Biomedical Research (CBMR), Lucknow. For detailed information, you may please visit our website <http://www.cbmr.res.in>. The tender documents can be downloaded from above website to submit the sealed offers. Bids will be opened in the presence of authorized representative of the bidders on scheduled date and time. Director reserves the right to accept or reject any tender in part or full without assigning any reason thereof. The institute will not be responsible for any postal delay.

Director

Tender No.: CBMR/MISC/594/2020

Sl. No.	Tender No.	Name Of Equipment	Qty.	Tender Fee (₹)	EMD (₹)	Last Date of Submission of Tender up to 3.00 p.m.	Date of Opening of Tech. Bid at 03:00 p.m.
1.	CBMR/PUR/594/2020	Hiring of Vehicle	2 Nos.	1,180.00	5,000.00	23.12.2020	28.12.2020

Tender No. CBMR/ MISC/ 594/ 2020
Tender Document for Hiring of Vehicle

Proforma along with terms & conditions for submission of offer for
Hiring of Innova/ Ciaz/ Swift Dzire/ Honda Amaze/ Hyundai Xcent
type of A.C. Taxi Car for the Institute

1.	Name of the Firm	
2.	Address	
3.	Telephone No.	
4.	Fax No.	
5.	Name of Contact Person	
6.	Financial Offer: for hiring of Innova/ Ciaz/ Swift Dzire/ Honda Amaze/ Hyundai Xcent type of A.C. Taxi Car for the Institute	
(A)	<u>Ciaz/ Swift Dzire / Honda Amaze/ Hyundai Xcent type of A.C. Taxi Car on Monthly Basis:</u>	
Sl.	Particulars	Rate (₹)
1)	12 hours 1600 kms.	
2)	Extra Kms.	
3)	Extra hours	
4)	Night Charge (After 10.00 pm before 6.00 am)	
(B)	<u>Innova A.C. Taxi Car on Monthly Basis:</u>	
Sl.	Particulars	Rate (₹)
1)	12 hours 1600 kms.	
2)	Extra Kms.	
3)	Extra hours	
4)	Night Charge (After 10.00 pm before 6.00 am)	
(C)	<u>Ciaz/ Swift Dzire/ Honda Amaze/ Hyundai Xcent type of A.C. Taxi Car for Local & Outstation:</u>	
Sl.	Particulars	Rate (₹)
1)	Rate up to 200 kms per day	
2)	Extra Kms.	
3)	Night Charge (After 10.00 pm)	
(D)	<u>Innova / Xilo/ Ertiga A.C. Taxi Car for Local & Outstations:</u>	
Sl.	Particulars	Rate (₹)
1)	Rate up to 200 kms per day	
2)	Extra Kms.	
3)	Night Charge (After 10.00 pm)	

7. Note:-

- a) The rate quoted above is based on current rate of fuelper liter.
- b) All rates at 6 (A) to (C) must be quoted. In case of NIL rate, the same should be mentioned.

8. Rates, Govt. Taxes, Validity, Variation in Minimum Wages:

A Inclusions:

The rates offered / finalized / agreed by the Tenderer shall be inclusive of Capital Cost, Manpower Cost, Fuel Cost, Maintenance Cost, Govt. taxes, Pollution Check Charges, Road Tax and Vehicle Insurance.

- B -i)** Rates finalized & agreed will remain firm during the contract period and for additional period of three months in case of extension. No request shall be entertained for increase of rates during validity of the contract and extensions, if any, under any circumstances.
- ii)** Initially, the contract will be executed **for a period of one year**. The contract may be extended up to three (03) years on yearly performance basis and any revision in rates may be possible during the extended period with mutual consent of both the parties.
- iii)** Rates not quoted as per the format will be out rightly rejected.

9. Other Terms & Conditions

- i)** The empanelled firms will require to provide well-maintained Car / Taxi to CBMR, viz. Innova/ Ciaz/ Swift Dzire / Honda Amaze/ Hyundai Xcent/ Innova/ Xilo/ Ertiga A.C. Taxi Cars or other equivalent to the same standard and that shall not be of the model prior to the year 2018 (new model preferable). **Taxies to be provided should be registered under Taxi Number.**
- ii)** The empanelled firms will ensure that the Car / Taxi should have white sheet covers, which are required to be washed and changed on regular basis. The firms will also ensure that the log book of vehicle and the distance meter of vehicle is properly maintained.
- iii)** The vehicle will be required to report to CBMR office on all holidays, weekends unless otherwise informed by user regarding the use of the vehicle beforehand.
- iv)** Mobile / Telephone numbers of Driver of the Car / Taxi should have to be provided to CBMR. The Driver of the vehicle will be required to be in contact with CBMR Office / User at all times. Landline / Mobile phone numbers, addresses and name of the contact persons authorized by your agency will have to be provided to CBMR in writing.
- v)** The Driver and vehicle assigned to the official of CBMR on monthly basis cannot be changed without prior permission of the officer.
- vi)** If the vehicle is not used for complete month by giving a three days notice by CBMR, in such case the payment shall be made on pro-rata basis.
- vii)** The travel agency should be registered under GST or any other statutory authorities required for such business.

- vii) Payment shall be released on monthly basis online through NEFT/RTGS in the preceding month after submission of bill in triplicate to CBMR Office, Lucknow.
- viii) In case of any complaint by the user of the vehicle, suitable penalty shall be imposed as decided by CBMR.

Undertaking

1. We have carefully gone through and above and have understood the General Terms & Conditions, work scope and specification governing the tender and would abide by the same.
2. The validity period for above isfrom the date of opening of tender documents.
3. I hereby confirm that I am authorized to sign the tender document.
4. All the pages and any overwriting are signed.

Date:

Place:

Signature:

Name:

Designation:

Name & Seal of Firm:

General terms & conditions should be compiled with while submitting the tender

1. Offers are invited in one-bid system for "Hiring of Vehicle" (Registered under Taxi Number) from the vendors having their registered / branch office in Lucknow.
2. Tenders should be submitted by speed post/ regd. post/ courier only to the office of Centre of Biomedical Research (CBMR), SGPGIMS Campus, Raebareli Road, Lucknow 226014, under the sealed cover failing which the tender shall be disqualified.
3. Tender Fee for ₹ 1,180.00 (non refundable), be paid in shape of D.D. drawn in favour of Director, CBMR, Lucknow.
4. Earnest Money for ₹ 5,000.00 (refundable), be paid in shape of FDR/TDR drawn in favour of Director, CBMR, Lucknow and payable at Lucknow (U.P.).
5. The offer of the tenders shall remain valid for a period of 180 days from the date of opening of the tender.
6. Name of the tender number with due date must be mentioned at the top of the envelope.
7. The tenderers should take care that the rates and amounts are written in such a way that interpolation is not possible. No blank space should be left, which would otherwise make the tender liable for rejection.
8. The tenderer submitting his tender would be deemed to have considered and accepted all the terms and conditions. No Enquiries, verbal or written shall be entertained in respect of acceptance or rejection of the tender.
9. The Centre reserves the right to cancel/reject in full or any part of the tender which generally do not fulfill the conditions stipulated in the tender without assigning any reason.
10. The tenderers shall submit the offer with in original copy of the tender documents duly signed on each page.
11. 100% payments on monthly basis shall be released within 30 days from the date of receipt of invoice on the basis of satisfactory performance of vehicle.
12. All disputes and question, if any arise between the Centre and the bidder is subject to adjudication of Lucknow Court only.
13. Tenderers hereby agree to all terms and conditions stipulated in NIT and undertake to sign the Contract within the given days from the date of order failing which Security shall be liable to forfeit.
14. The contractor has to take care of the insurance cover for skilled driver and at the same time ensure to abide by labour laws and other relevant laws. The responsibility in this regard is non-transferable. An undertaking in this regard is to be annexed with the bid document.
15. The CBMR does not own any responsibility with respect to the driver provided by the contractor

16. The skilled driver being provided by the contractor/firm should have relevant experience in the field of driving in last two years atleast.
17. Neither the contractor nor the driver can stake any claim for part time or regular engagement in the CBMR.
18. The concerned driver will be carrying the ID Card of the contractor.
19. The contractor will be fully responsible for any damage in the vehicle during its operation.
