

TENDER NOTICE

Tender No. CBMR /PUR/795/2021/469

TENDER DOCUMENT FOR SUBMISSION OF OFFERS FOR RATE CONTRACT OF CHEMICALS / SOLVENTS / REAGENTS / PLASTICWARES / GLASSWARES / LABWARES

SUB.: ANNUAL RATE CONTRACT FOR SUPPLY OF LABORATORY CHEMICALS & REAGENTS.

Ours is a Government Research Institute engaged in various research activities to focus on research disciplines such as Molecular Diagnosis, Molecular Synthesis and Biology. To perform such activities, often we receive indents from our faculty members / researchers for procurement of **different** make of chemicals / solvents / reagents / plasticwares / glasswares / labwares etc. In order to cater the frequent demands of above lab items and making its procurement process easier and speedy we would like to have Rate Contract with different manufacturers for our laboratory items (**excluding equipment**) for future requirements. Enclose the current / applicable price list of your aforesaid nature of products duly under seal and signature on each page by the authorised signatory and the same will be submitted in hard copy and soft copy mode. A proposal for Rate Contract is invited on following terms & conditions:

1. Mention about maximum discount to be provided on the items listed in price list (excluding equipment)
2. Mention about your local authorised distributor (with complete address) for supply and invoicing (mandatory)
3. Submit the hard copy and soft copy of catalogue **price list of your firm** duly stamped and signed for which Rate contract to be executed.
4. Mention Govt. Tax and duties applicable on your products under price list.
5. GST and income tax clearance certificate.
6. Documentary proof of Annual turnover of your firm should be attached
7. Delivery time applicable for supply of items
8. Furnish refundable security money of Rs. 10,000/- (Rupees Ten thousand only) in shape of **TDR/FDR** only in favour of Director, Centre of Biomedical Research along with your proposal for rate contract.
9. Furnish non-refundable tender fees of Rs. 1180/- in shape of **Demand Draft (DD)** in favour of Director, Centre of Biomedical Research along with your proposal for rate contract.
10. Provide copy of Rate Contract (as a proof) with other similar institutions like SGPGI, CDRI, etc., with whom the firm is having Rate Contract.
11. All the bids where discount offered is similar or more than the last year shall be processed for finalisation of the rate contract.
12. An undertaking is required to be given by all the manufacturers that the rates offered by them are not more than the rate offered to any other Government Agencies / Institution and the discount offered is not less than the discount offered to any other Government agencies / Institution. In case any such discrepancy is noticed they shall refund the difference amount to CBMR, Lucknow and also rate contract is liable to be cancelled
13. **Product Quality:** The manufacturer / bidder should give an undertaking stating that the products they are offering are new, unused, and genuine. In case it is found that the

product is spurious, the bidder shall be barred from doing any business with CBMR for which will be determined by the competent authority. The manufacturer / bidder also undertakes that they are solely responsible in case of any discrepancies noticed during the supply with regard to quality , quantity, packages, leakages, short supplies, damages and the same shall be replaced at free cost.

14. Evaluation of bids:

- a. Firms which have not received any order from CBMR during last year (2020), their bids will be evaluated on case to case basis.
- b. The evaluation of the bids shall be done by a Committee who shall scrutinize all the bids received vis –a vis the requirement of CBMR.
- c. Bids not supported by the eligibility criteria shall be summarily rejected.
- d. All the bids where maximum discount is offered shall be processed for finalization of the Rate Contract .
- e. Bidders may be called for discussion before finalization of the rate contract.

The last date for receiving of the offers is **22.12.2021 up to 5.00 p.m.** In case of last date of submission of offers is observed holiday, the next working day will be treated as last date for submission of offers. The offers should be sent through courier / speed post / registered post only. The offers should be submitted in favour of "Director, Centre of Biomedical Research (CBMR), SGPGIMS Campus, Raebareli Road, Lucknow - 226014". Name of the offer, tender No. along with last date of its submission must be mentioned at the top of the envelope or the same will not considered for opening. Late received offers will not be considered for opening. The proposals will be scrutinized and evaluated by the Expert Committee. On the basis of recommendation of Committee further action will be taken for awarding rate contract for your product. **Please note that initially rate contract will be finalized for a period of one year which can be extended further on mutual consent.**

DIRECTOR
Centre of Biomedical Research
SGPGIMS Campus, Raebareli Road, Lucknow